

REGULAR MEETING OF THE LOVELLS TOWNSHIP BOARD
UNAPPROVED MINUTES FROM MAY 13, 2025

Lovells Township Board: DUNNING, HOPP, KENDEL, NEUMANN, WRIGHT

Attendees: Heather Lovell, Dave Soderquist, Jo Johnson, Michael Bila, Sue Shiflett, Peggy Orr, Sally Brand, Brenda Conzett, Darby Kuenzel, Ann C. Duby, Nancy Simonelli, Kevin Kuncleman, Randall Long, Bill Gergosky, Mike Mosser, Jen Mosser, Marcy McKinney, Tom McKinney, Carol Brand

1. CALL TO ORDER

Pledge of Allegiance

2. ROLL CALL – MEMBERS PRESENT (P), MEMBERS ABSENT (A)

Dunning (P), Hopp (P), Kengel (P), Neumann (P), Wright (P); All present.

3. APPROVAL OF MINUTES FROM LAST MEETING

Hopp motioned to move that the minutes from April 8, 2025 meeting be approved, 2nd by Dunning. Ayes; All, Nays; None. Motion carried.

4. APPROVE PREPAID VOUCHERS

Wright motioned to approve prepaid vouchers. 2nd by Neumann. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Motion carried.

5. APPROVE TREASURER'S REPORT

Motion made by Dunning to approve Treasurer's report as is. 2nd by Wright. Motion carried.

6. DEPARTMENT REPORTS

- a. Assessing – nothing new to report.
- b. Fire Department – 8 total runs for month. 6 fire and 2 EMS. Zach Kelly now certified firefighter. Carla Mercer and Zack Kelly both are EMT's.
- c. Liquor Inspector – all 3 locations passed inspection.
- d. Zoning Administrator – issued one permit for a new 3200 sq. ft., new home with an attached garage.
- e. Zoning Enforcement Officer – nothing new to report.

7. COMMITTEES, COMMISSIONS AND BOARDS

- a. Board of Review – one request made for exemption.
- b. Planning Commissions – meeting scheduled for Thursday, May 15 @5PM for Lovells Township Zoning Ordinance Amendment.
- c. Zoning Board of Appeals – possible application. This involves green belt zone being closer than 200 ft to the North Branch.
- d. Lovells Reading and Media Center – Everything going well.
- e. Parks and Recreation Committee – Planted 13 trees. Installing a well. Funds left over from previous years in P&R are available for this expense.
- f. Historical Society – Two meetings occurred in between last meeting. Leaky Weighters and Bamboo Bend events here in township were both successful. Enbridge partially sponsored Bamboo Bend event.
- g. Website Committee – Ready to finalize all existing content from current site to new site by late June. Existing site will stay live until July 2nd.

8. UNFINISHED BUSINESS

- a. Newsletter – DC Mosser working on newsletter. Articles for newsletter required by June 1st.
- b. North Transfer Station Attendant – Motion was made by Kengel to hire Bill Brown for Transfer Station Attendant. 2nd by Neumann. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Motion carried.
- c. Short Term Rental; New Vote Required – need to reprocess. We reviewed the Zoning Ordinance Text Amendment for Short Term Rentals (STR's). Additionally, Kengel and Hopp reviewed the Police Power Ordinance (PPO) for any changes made. Next steps are to review amendments at Planning Commission meeting on Thursday, May 15, 2025 @5:00PM.

9. CORRESPONDENCE - NONE

10. NEW BUSINESS

- a. Maintenance for Lovells Township Community – We should refer those that are in need of maintenance from the Ice Storm to the Housing Commission or they should place a claim with their insurance company.
- b. Ice storm thank you letter – Supervisor Wright will send out letters thanking folks for volunteering their time to help others during the Ice Storm.

11. INFO ITEMS

- a. Twin Bridge project delayed due to federal funding.
- b. Speed Limit Sign – ordered by Supervisor.
- c. Pre's – Dunning to request a PRE report from Jamie Houserman. Supervisor, Clerk and Treasurer will review and send any items that look out of line to Jamie for further action.
- d. Turn Out Gear – Fire Department – Supervisor Wright to apply for grants that will help with the cost of turn out gear. Additionally, proceeds from Music Festival event will go to the Fire Department.
- e. Ramp for Historical Society – Motion made by Kengel for LT to pay \$2400.00 for an ADA compliant ramp at the Historical Society Building. 2nd by Dunning. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Motion carried.
- f. Boiler, Well, Septic and Wiring – The boiler cost is now in the budget. A water test will be done on well. An inspection needs to be done on the wiring. We are having too many cut outs.

PUBLIC COMMENT: Entered at 11:48 am, Closed at 11:55

- a. Beaver, Beer and Banjos is on again this year per Mike Mosser. This will benefit the Historical Society.
- b. Carol Brand reported that a fire occurred near her home last Saturday. Township will post a number for fire information.

Motion to close meeting made by Neumann, 2nd Hopp.

Meeting closed at 11:57am

Next Meeting scheduled for June 10, 2025 at 10AM – Lovells Township Hall

Respectfully submitted by,

*Janet L. Dunning
Lovells Township Clerk*

UNAPPROVED