

# LOVELLS TOWNSHIP BOARD MEETING

TUESDAY, JULY 8, 2025

## APPROVED MINUTES

Lovells Township Board: DUNNING, HOPP, KENGEL, NEUMANN, WRIGHT

**Attendees:** Mary Pat Kissane, Nancy Simonelli, Ann Duby, Karen Hepburn, Gail Hunter, Cathy McDonald, Gary McDonald, Whitney Joyce, Darby Kuenzel, Dave Soderquist, Peggy Orr, Bill Gergosky, Donna Lindholm, Randy Lindholm, John Petroff, John Bope, John Koropsak, Bev Koropsak, Michael Mosser, Jennifer Mosser, Jenna Mosser, Eryk Kelley, Jo Johnson, Stella Tallieu, Ron Tallieu, Kevin Kunkleman, John Feeley

- I. **CALL TO ORDER**
  - A. **PLEDGE OF ALLEGIANCE**
- II. **ROLL CALL – MEMBERS PRESENT (P), MEMBERS ABSENT (A)**
  - A. Dunning (P), Hopp (P), Kengel (P), Neumann (P), Wright (P); All present
- III. **APPROVAL OF MINUTES FROM June 19, 2025 BOARD MEETING:** Wright motioned to approve with corrections, Neumann 2<sup>nd</sup>. Ayes; all, Nays; none. Minutes approved.
- IV. **APPROVE PREPAID VOUCHERS:** Motion to approve prepaid vouchers made by Wright, Neumann 2<sup>nd</sup>. Ayes; Hopp, Kengel, Neumann, Wright, Dunning, Nays; None. Prepaid vouchers approved.
- V. **REVIEW 1<sup>ST</sup> QTR FISCAL P&L BUDGET PERFORMANCE:** P&L Budget work in progress.
- VI. **APPROVE TREASURERS REPORT:** Accepted as is.
- VII. **CORRESPONDENCE:** Neil Wallace letter accidentally went to Wright's spam folder. Retrieved and moving forward with it after STR licensing goes into effect.
- VIII. **DEPARTMENT REPORTS**
  - A. Assessing: to be covered under Board of Review.
  - B. Fire Department: Total of 5 runs; 3 fire and two EMS.
  - C. Liquor Inspector: Three inspections performed.
  - D. Zoning Administrator: Two zoning permits issued; one for a 12 x 26 addition to existing and one 22 x 24 attached garage.
  - E. Zoning Enforcement Officer: No activity.
- IX. **COMMITTEES, COMMISSIONS AND BOARDS**
  - A. Board of Review: Meeting to be held on July 22, 2025 @1:30pm.
  - B. Planning Commissions: Lansing talking about Crawford County being one of the spots they are considering for storing shipping container sized battery storage. Wright to review wind energy ordinance. PC met on 7/7/25. Discussed status of ordinances and Neil Wallace's suggestions via his letter.
  - C. Zoning Board of Appeals: No activity
  - D. Lovells Reading and Media Center: Book boxes being used.
  - E. Nancy made a couple of adjustments for shelving. Much improved.
  - F. Parks and Recreation Committee: Next meeting July 21, 2025 @5:30pm. Workday canceled due to weather.
  - G. Historical Society: Next meeting July 14, 2025 @3:00PM.
  - H. Website committee: New website up and running as explained in semi-annual tax bill. We are not monitoring old website. New information will not be updated on old site. Suggestions and ideas welcome and can be sent via contact page. Accolades given to Dave Soderquist for his work on website and new phone system support.
- X. **UNFINISHED BUSINESS**
  - A. Licensing Ordinance/STR Administration Work in Progress Update: Amendment to Z.O. went into effect in early July. Must give 30 days' notice if there is a potential that someone could be fined. Licensing ordinance for STR will go into effect on July 26, 2025. Wright to provide update next month on Neil Wallace letter.
- XI. **NEW BUSINESS**
  - A. BRIDGE WALK COMMUNITY PROMO - \$400.00: Approved.

- B. Fire/EMS and Landfill 2025-26 Budgets: Budgets to be reviewed and passed by board in August. Will be adopted in October. Land Fill running a little ahead of where it was last year in terms of costs.
- C. Fick & Sons Propane Quote: \$1.59 to be carried forward from last year.
- D. Transfer station: Will need to change out locks at both transfer stations. Some individual dumped building materials into compactor during off hours approximately 3 weeks ago.
- E. Signage proposal: Dunning proposed that Township should purchase additional signage for Crossroads Park. This will help with parking issues where people were parking on part of natural preserve during music festival event on July 5.

## **XII. INFORMATIONAL ITEMS**

- A. 2024 Elections Reimbursement Update: Received \$3,432.25 via check on October 20, 2024 for election reimbursement.
- B. Music Festival Update: Jenn Mosser reported that music festival went well. Fire Dept., was presented a check for \$3,800.00 from Music Festival activities. Plan is to target goal of 10k to be raised for Fire Dept at next year's event.
- C. Grey Rock Rod Builders Event: Event was a success.
- D. Boiler Permit: Work to commence on boiler repairs within the next two weeks.
- E. Vandalism Update: Footage reviewed and no clear evidence of person(s) that vandalized restrooms.

*PUBLIC COMMENT: Entered at 10:42AM Closed at 11:11AM*

*Motion to close meeting made by Neumann.*

*Meeting closed at 11:12 AM*

*Next Regular Board Meeting scheduled for August 12, 2025 at 10AM – Lovells Township Hall*

*Respectfully submitted by,*

*Janet L. Dunning  
Lovells Township Clerk*