

LOVELLS TOWNSHIP BOARD MEETING

TUESDAY, AUGUST 12, 2025

APPROVED MINUTES

Lovells Township Board: DUNNING, HOPP, KENGEL, NEUMANN, WRIGHT

Attendees: Nancy Simonelli, Heather Lovell, Jo Johnson, Suzy Rieder, Ann C. Duby, Sally Brand, Peggy Orr, Darby Kuenzel, Suzie Moore, Brenda Conzett, Dave Soderquist, Gail McDonald Hunter, Ron Dunning, Barbara McDonald, Kevin Kunkleman, Marlene Swiss

- I. **CALL TO ORDER**
 - A. PLEDGE OF ALLEGIANCE
- II. **ROLL CALL – MEMBERS PRESENT (P), MEMBERS ABSENT (A)**
 - A. Dunning (P), Hopp (P), Kengel (P), Neumann (P), Wright (P); All present
- III. **APPROVAL OF MINUTES FROM July 8, 2025 BOARD MEETING:** Kengel motioned to approve minutes with corrections, Hopp 2nd. Ayes; All, Naves; None. Minutes Approved.
- IV. **APPROVE PREPAID VOUCHERS:** Wright motioned to approve prepaid vouchers as is, Neumann 2nd. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Naves; None. Prepaid vouchers approved.
- V. **APPROVE TREASURERS REPORT:** Accepted as is.
- VI. **CORRESPONDENCE-Heather Lovell:** Concern around flags at park looking bad and if they were going to be replaced. John Petroff and Tammy had already taken care of replacing them. Petroff and Sally Brand paid for the flags.
- VII. **DEPARTMENT REPORTS**
 - A. Assessing-July Board of Review met and reviewed 4 petitions with one being a poverty exemption.
 - B. Fire Department – 4 EMS runs for the month.
 - C. Liquor Inspector – 3 inspections completed.
 - D. Zoning Administrator – no permits issued.
 - E. Zoning Enforcement Officer – 1 complaint received. Will be given to ZEO to further investigate.
- VIII. **COMMITTEES, COMMISSIONS AND BOARDS**
 - A. Board of Review – (see VII. Letter A.)
 - B. Planning Commission – Organizing minutes and placing on website.
 - C. Zoning Board of Appeals – Nothing to report.
 - D. Lovells Reading and Media Center – Books were boxed up in readiness for book sale on Aug. 16. Issue reported with doors warping on book boxes.
 - E. Parks and Recreation Committee – Meeting scheduled for next week. Volunteer day this past weekend. Cleanup behind shed. Fencing put in and new flag put up. Picnic tables put up on shelter. Dog station put up and trash cans now available for picnics.
 - F. Historical Society – Windows ordered. Ramp has been discussed with ramp builder. Raffle tickets on sale for handmade rod.
 - G. Website committee – Go live date was July 7. Since then, there have been over 1300 views by 300 individual users and over 250 search requests.
- IX. **NEW BUSINESS**
 - A. Fire/EMS and Landfill 2025-26 Budgets – Discussion around phasing out 30k transfer from General to Fire budget over the next 5 years. May look at increasing mills for Fire Fund.
 - B. Hourly Rates for Election Support; Inspector, Chairperson, etc. – Will be looking into what Crawford County pays their inspection workers.
 - C. Website Optimization – Phase I – Pulled from agenda.
 - D. STR Application-STR Administrator-Roles & Responsibilities – Neumann motioned that STR application fee remain at \$450.00, 2nd by Dunning. Ayes; Dunning, Hopp, Kengel, Neumann, Wright, Naves; None. Motion approved. Motion made by Dunning to extend duties for Dave Dickensen to be STR Administrator. 2nd by

Neumann. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Motion approved. Motion made by Neumann to use current STR application labeled "A" with corrections. 2nd by Hopp. Ayes; All, Nays; None. Motion approved.

X. INFORMATIONAL ITEMS

- A. November 4, 2025 Election – Request made for two democratic inspectors for Nov 4. Election. May need to go to Bureau of Elections pool for outside Dem inspectors.
- B. Ordinance Progress – All Ordinances are now up to date and have been placed in the red book. Policy, procedures, and resolutions still work in progress.
- C. Park Flags – Discussed under VI., Letter E.
- D. FEMA-FDEMS – Received information on registering for ice-storm damage at supervisor's breakfast. Must register by 8-21-25.
- E. Ice Storm Damage – Covered in Item D above.
- F. Transfer Stations-OSHA Compliance – Updates need to be made at both Transfer Stations to compactors to be in OSHA compliance.
- G. MMR/Frederic – Reviewing our mutual aid agreement with MMR and Frederic.
- H. Bridge Walk this weekend; 8-16-25 breakfast starting at 8am.
- I. Be extra vigilant about your surroundings for strangers.
- J. Orkin contract may need to be started again.

PUBLIC COMMENT: Entered at 11:25AM Closed at 11:33AM.

Motion to close meeting by Neumann

Meeting closed at 11:34AM

Next Regular Board Meeting scheduled for Sept., 9, 2025 at 10AM – Lovells Township Hall