

# LOVELLS TOWNSHIP BOARD MEETING

## TUESDAY, OCTOBER 14, 2025

### APPROVED MINUTES

Lovells Township Board: DUNNING, HOPP, KENGEL, NEUMANN, WRIGHT

**Attendees:** Dave Soderquist, Nancy Simonelli, Jo Johnson, Darby Kuenzel, Peggy Orr, Whitney Joyce, Ann C. Duby, Mike Mosser, Ken Minard, Karen J. Hepburn, Brenda L. Conzett, Randy Long, Gail Hunter, Barbara McDonald

- I. **CALL TO ORDER**
  - A. **PLEDGE OF ALLEGIANCE**
- II. **ROLL CALL – MEMBERS PRESENT (P), MEMBERS ABSENT (A)**
  - A. Dunning (P), Hopp (P), Kengel (P), Neumann (P), Wright (P); All present
  - B. Dunning introduced new Deputy Clerk, Karen Hepburn.
  - C. Wright introduced new Deputy Supervisor Clerk, Carla Mercer.
- III. **APPROVAL OF MINUTES FROM Sept. 9, 2025 BOARD MEETING:** Motion made by Hopp to approve as is, 2<sup>nd</sup> by Dunning. Ayes; All, Nays; None. Minutes Approved.
- IV. **APPROVE PREPAID VOUCHERS:** Motion made by Neumann to approve as presented, 2<sup>nd</sup> by Wright. Ayes; Hopp, Kengel, Neumann, Wright, Dunning. Nays; None. Prepaid vouchers approved.
- V. **3<sup>rd</sup> Quarter Profit and Loss Report:** Motion made by Wright to accept as presented. Neumann stated that we had a net \$16,921.00 from Bridge Walk proceeds for Fire Department.
- VI. **APPROVE TREASURERS REPORT:** Accepted as presented.
- VII. **DEPARTMENT REPORTS**
  - A. **Assessing:** Nothing to report.
  - B. **Fire Department:** 3 runs; 1 Fire, 2 EMS.
  - C. **Liquor Inspector:** 3 liquor inspections completed for September 2025
  - D. **Zoning Administrator:** 1 zoning permit issued; for a 24 x 32 pole barn.
  - E. **Zoning Enforcement Officer:** No updates.
- VIII. **COMMITTEES, COMMISSIONS AND BOARDS**
  - A. **Board of Review:** No activity to report. December 9<sup>th</sup> to be kept open for meeting if needed.
  - B. **Planning Commissions:** Meeting canceled last month. Wright to be attending CCPP meeting in Grayling 10-16-25.
  - C. **Zoning Board of Appeals:** No activity to report.
  - D. **Lovells Reading and Media Center:** Hopp reported receipt of new chair which is very comfortable.
  - E. **Parks and Recreation Committee:** Kengel reported meeting held on Sept 15. Motion made to replace Michael Thomas with Kathy Larue. Developed agenda for next season. Accepted expenses to be turned into payables. Last meeting for season to be held on October 20, 2025. It was stated that well expense is 8-9k as part of payables.
  - F. **Historical Society:** Kengel stated meeting held on 10-13-25. Extended museum hours for Upland Event from 6-9, for weekend. Next meeting date is November 10, 2025.
  - G. **Website Committee:** Continued work on forms and documents particularly sets of ordinances board has passed; Zoning and non-zoning. Zoning pertains to property and non-zoning affects behavior i.e. noise ordinance. Dave shared that it was identified that none of the non-zoning ordinances were ever posted on website. Hence, if you were new to Lovells, and you looked on website for behavior guidance, there was none. The behavioral non-zoning ordinances have all been published. Dave is going to post a link to Crawford County for snowmobile ordinance as Lovells does not have one.
- IX. **UNFINISHED BUSINESS**
  - A. **Snowplowing Bids:** Two bids were received; 1) Ken's Handyman Service and Snowplowing, 2) Richard Wright Dunning and Kengel excused themselves from meeting. They took both unopened bids to the copy room to open and copy for the board members that will be discussing and voting on the bids. Neumann and Dunning shared their feedback. Neumann motioned for the township to accept the snowplowing bid as presented by Richard Wright as most realistic, mainly on that perspective. Dunning 2<sup>nd</sup> the motion. A roll call vote was taken: Dunning, yes; Hopp, yes; Kengel, yes; Neumann, yes. Motion approved.

- B. **Budgets for Landfill and Fire Departments:** Wright shared both funds are balanced budgets. Neumann proposed we accept both Landfill and Fire Department budgets as presented for the upcoming fiscal year. Dunning 2<sup>nd</sup>. Roll call vote taken: Dunning; yes, Hopp; yes, Kengel; yes, Neumann; yes, Wright; yes. Budgets approved for 2025/26 fiscal year. Dunning brought up need for 5-year plan for FD capital expenditures. Neumann brought up looking into Headlee. Wright took action item to investigate what it would take to get Headlee on ballot for township vote. Motion made by Neumann to investigate taking Headlee back to its original one mil. 2<sup>nd</sup> by Dunning. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Motion adopted to pursue investigation taking Headlee back to its original one mil. This should generate approximately 17k in additional annual revenue. This is in addition to any surplus money that will be moved to committed funds.

## X. NEW BUSINESS

- A. **Resolution – Commit Funds:** Kengel shared that the new commit funds resolution proposal would provide a path forward for future contingencies. Wright motioned to adopt resolution to commit funds. Neumann 2<sup>nd</sup>. A roll call vote was taken: Dunning; yes, Hopp; yes, Kengel; yes, Neumann; yes, Wright; yes. Motion approved to adopt the new commit funds resolution.
- B. **Parks & Recreation Board Exchange:** Motion made by Kengel to remove Michael Thomas from P&R Committee and replace with Kathy Lareau. 2<sup>nd</sup> by Dunning. Roll call vote taken: Dunning; yes, Hopp; yes, Kengel, yes, Neumann; yes, Wright; yes. Motion approved. Tammy to proceed with letter thanking Thomas for his service and will welcome Kathy Larue at next meeting.
- C. **Holiday Hours:** Motion made by Kengel to approve holiday hours for November; Closed from Noon Wednesday November 26<sup>th</sup> - returning on Tuesday, December 2. Christmas holiday; closed from Friday, December 19 and returning on Tuesday, January 6, 2026. Dunning made motion to approve holiday hours. 2<sup>nd</sup> by Hopp. Ayes; All, Nays; None. Motion approved. Kengel will be in office on Tuesday, December 30 from 9am – 3pm as required.
- D. **SAD \$100.00:** Special assessment district for the landfill going from \$96.00 to \$100.00 next year. Motion made by Kengel to impose \$100.00 special assessment for upcoming tax year 2026. 2<sup>nd</sup> by Dunning. Roll call vote taken: Dunning; yes, Hopp; yes, Kengel; yes, Neumann; yes, Wright; yes. Motion approved for SAD increase.

## XI. INFORMATIONAL ITEMS

- A. **No Playground Equipment:** Grayling Elementary not actually replacing playground equipment. Maple Forest gave Kengel name of company that they used. Kengel stated that Township could just purchase plastic safety wrap for chains and some playground equipment from Amazon. Maintenance looked at merry go round and will spray the rust found with a deep penetrating oil on a non-moisture day.
- B. **Newsletter Items:** Will need newsletter items by end of October. Plan is to have newsletter to printer by beginning to mid-November.
- C. **Fire Extinguisher Training:** To be held on Monday, November 17@7pm at the Township Hall.

*PUBLIC COMMENT: Entered at 11:06am Closed at 11:11am.*

*Motion to adjourn meeting made by Neumann at 11:11am, 2<sup>nd</sup> by Dunning.*

*Meeting adjourned at 11:11am.*

*Next Regular Board Meeting scheduled for Tuesday, Nov. 11, 2025 at 10AM – Lovells Township Hall*