

MEETING MINUTES

LOVELLS TOWNSHIP BOARD MEETING

TUESDAY, NOVEMBER 11, 2025

UNAPPROVED

Lovells Township Board: DUNNING, HOPP, KENGEL, NEUMANN, WRIGHT

Attendees: DAVE SODERQUIST, SALLY BRAND, PEGGY ORR, KAREN J. HEPBURN, HEATHER LOVELL, PAM CHARNEY, DARBY KUENZEL, JO JOHNSON, SUE SHIFLETT, BRENDA CONZETT, MIKE MOSSER, WHITNEY JOYCE, JENN MOSSER, A.C. DUBY

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL: Dunning (P) Hopp (P), Kengel (P), Neumann (P), Wright (P); All Present

- I. **APPROVAL OF MINUTES FROM OCTOBER 14, 2025 BOARD MEETING:** Motion made by Wright to approve 10-14-25 minutes with changes as stated, 2nd by Neumann. Ayes; All, Nays; None. Minutes approved.
- II. **APPROVAL OF MINUTES FROM OCTOBER 28, 2025 SPECIAL BOARD MEETING:** Motion made by Neumann to approve 10-28-25 special meeting minutes as is, 2nd by Hopp. Ayes; All, Nays; None
- III. **APPROVE PREPAID VOUCHERS:** Neumann commented on the payment to Michael & Jennifer Mosser for \$16,025 out of General Funds was a result of withholding by insurance company in our escrow account to insure clean up from their fire damage. Motion made by Wright to approve prepaid vouchers as presented. 2nd by Neumann. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Prepaid vouchers approved for October.
- IV. **BUDGET VS ACTUALS:** Ann Duby asked about roof repair from ice storm damage. Wright said it did not qualify for funding from FEMA. Dunning and Wright have more work to do on budget vs actual report. Fire fund title to be fixed.
- V. **APPROVE TREASURERS REPORT:** Accepted as presented.
- VI. **DEPARTMENT REPORTS**
 - A. **Assessing:** Assessor and Treasurer getting together next week to put winter taxes into motion.
 - B. **Fire Department:** 6 runs; 2 Fire and 4 EMS.
 - C. **Liquor Inspector:** 3 inspections completed for October.
 - D. **Zoning Administrator:** One 40 x 60 new home; and 28 x 52 w/attached garage.
 - E. **Zoning Enforcement Officer:** Wright and Dickenson met on process.
- VII. **COMMITTEES, COMMISSIONS AND BOARDS**
 - A. **Board of Review:** No meeting set for December.
 - B. **Planning Commissions:** Tabled for a month.
 - C. **Zoning Board of Appeals:** No news.
 - D. **Lovells Reading and Media Center:** No news.
 - E. **Parks and Recreation Committee:** Kengel shared done for season. Halloween did not get set up. Hopefully we can get some volunteers together for Christmas, otherwise Spring is it.
 - F. **Historical Society:** Met on November 10. Upland event on Oct 18 – proceeds totaled \$5500.00 plus. Next meeting date in December. Already planning Upland event for next year. Currently have spring and fall fundraiser. Still looking for another fund raiser to do in mid-year.
 - G. **Website Committee:** Dave Soderquist shared that the Township Website is stabilized in terms of content. There is a new survey on website. Hoping for better communication between board and community
- VIII. **NEW BUSINESS**
 - A. **STR Application Submittal Period:** January 15 thru March 12, 2026 the submittal period for STR Applications.
 - B. **STR After Fact Fee:** Board discussed after fact fee if someone rents before getting a license. Motion made by Neumann to charge \$100.00 for STR After Fact Fee in addition to standard fee. 2nd by Kengel. Rollcall vote taken; Dunning; yes, Hopp; yes, Kengel; yes, Neumann; yes, Wright; yes. Motion approved to begin charging STR After Fact Fee of \$100.00. This will be published in March.
 - C. **Elections:** Dunning provided update on Nov 4, 2025 Millage Election. Investigating election dates for 2026.

IX. INFORMATIONAL ITEMS

- A. **Playground equipment update:** Merry-go-round fixed by maintenance. Looking to replace some outdated equipment.
- B. **Fire Extinguisher Training:** Fire Department will be providing some training on fire extinguishers at the Township Hall on Monday, Nov. 17 @7PM.
- C. **Township Door Locks:** Dunning stated that all the doors that provide access into the Township Hall have been re-pinned. The new combination lock for the back entry to be completed today, 11-12-78. Keys will no longer be given to anyone for entry. Combinations will be given out to groups and specific individuals. When hall is rented, renters will receive a code and it will be deleted once renter's contract has expired.

PUBLIC COMMENT: Entered at 10:41am Closed at 10:57am

Motion to close meeting by Neumann @10:57am

Meeting closed 10:57am

Next Regular Board Meeting scheduled for Dec 9, 2025 at 10AM – Lovells Township Hall