

MEETING MINUTES

LOVELLS TOWNSHIP BOARD MEETING: TUESDAY, DECEMBER 9, 2025

LOVELLS TOWNSHIP BOARD: Dunning, Hopp, Kengel Neumann, Wright

ATTENDEES: Dave Soderquist, Sally Brand, Karen J. Hepburn, Jo Johnson, Whitney Jane Joyce, Brenda Conzett, Mike Mosser, Jenn Mosser, Kevin Kunkleman, Barbara McDonald

CALL TO ORDER: Pledge of Allegiance

ROLL CALL: Dunning (P) Hopp (P), Kengel (P), Neumann (P), Wright (P); All Present

- I. **APPROVAL OF MINUTES FROM November 11, 2025 Board Meeting:** Motion made by Neumann to approve 11-11-25minutes, 2nd by Wright. Ayes; All, Nays; None. Minutes approved.
- II. **APPROVE PREPAID VOUCHERS:** Motion made by Neumann to approve prepaid vouchers as presented. 2nd by Wright. Ayes; Dunning, Hopp, Kengel, Neumann, Wright. Nays; None. Prepaid vouchers approved for November
- III. **BUDGET VS ACTUALS:** Motion to approve made by Wright, 2nd by Neumann. Ayes; All, Nays; None
- IV. **APPROVE TREASURERS REPORT:** Accepted as presented. Ayes; All, Nays; None
- V. **DEPARTMENT REPORTS**
 - A. **Assessing:** Nothing submitted.
 - B. **Fire Department:** 9 runs; 1 Fire and 8 EMS.
 - C. **Liquor Inspector:** 3 inspections completed for November.
 - D. **Zoning Administrator:** Nothing to report.
 - E. **Zoning Enforcement Officer:** Nothing to report.
- VI. **COMMITTEES, COMMISSIONS AND BOARDS**
 - A. **Board of Review:** No meeting.
 - B. **Planning Commissions:** Nothing to report.
 - C. **Zoning Board of Appeals:** No activity.
 - D. **Lovells Reading and Media Center:** Going fine.
 - E. **Parks and Recreation Committee:** Nothing going on until spring.
 - F. **Historical Society:** Met on 12-8. Reviewing better ways to fund. Ways to fund and promote Lovells. LHS Newsletter now available
 - G. **Website Committee:** Dave Soderquist shared that the Township Website efforts have been experiencing scope creep. Wireless router donated to Township recently replaced. Archive server added. Will be able to do a search 8 years back electronically.
- VII. **NEW BUSINESS**
 - A. **2026 Resolution for Poverty Exemption:** Kengel motioned and Hopp 2nd with the change of the resolution number. Roll Call Vote; Dunning; Yes, Hopp; Yes, Kengel; Yes, Neumann; Yes, Wright; Yes. Resolution approved for 2026. Wright motioned and Dunning 2nd for 2026 Poverty Exemption Application. Roll Call Vote; Dunning; Yes, Hopp; Yes, Kengel; Yes, Neumann; Yes, Wright; Yes.
 - B. **2026 Land Division Application:** Wright motioned to approve 2026 Land Division Application, Dunning 2nd. Ayes; All, Nays; None. Motion approved.
 - C. **FOIA Documentation:** Motion made by Dunning for Lovells Township to use FOIA documentation as their Procedures and Guidelines going forward. 2nd by Neumann. Roll Call Vote; Dunning; Yes, Hopp; Yes, Kengel; Yes, Neumann; Yes, Wright; Yes. Motion approved. Motion made by Wright to adopt Lovells Township Michigan Freedom of Information Act Policy. 2nd by Neumann. Roll Call Vote; Dunning; Yes, Hopp; Yes, Kengel; Yes, Neumann; Yes, Wright; Yes. Motion adopted for Lovells Township Michigan FOIA Policy.
 - D. **Fruit Farm Road:** Motion made by Wright to distribute \$10k and hold back 5k for remediation if necessary. 2nd by Neumann. Roll Call Vote; Dunning; Yes, Hopp; Yes, Kengel; Yes, Neumann; Yes, Wright; Yes. Motion adopted.
- VIII. **INFORMATIONAL ITEMS**
 - A. **Team Accomplishments:** Year in review.
 - B. **Crosswalk:** Wright explained state rules require 1500 vehicles pass the spot of contention in one day. Measurement from April 2025 was only 450 vehicles passed. Need to revisit in summer of 2026.

PUBLIC COMMENT: Entered at 10:55 Closed at 11:01 am

Motion to close meeting made by Neumann @11:01 am

Meeting closed 11:01 M

Next Regular Board Meeting scheduled for January 13, 2026 at 10AM – Lovells Township Hall