

## **LOVELLS TOWNSHIP APPROVED MEETING MINUTES**

Regular Township Board Meeting  
February 10, 2026 – 10:00 AM  
Lovells Township Hall

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ATTENDEES PRESENT & THOSE SIGNED IN: Karen J. Hepburn, Dave Soderquist, Ann C. Duby, Sally Brand, Heather Lovell, Greg Amburgey, Betsy Amburgey, Jo Johnson, John Orr, Peggy Orr, Brenda Conzett, Carla Mercer, Eryck Kelly, Jack Plants

BOARD MEMBERS PRESENT: Supervisor Wright; Clerk Dunning; Treasurer Kengel; Trustee Neumann; Trustee Hopp

I. CALL TO ORDER

- Supervisor Wright called the meeting to order at 10:00 AM; the Pledge of Allegiance was recited.

II. APPROVAL OF MINUTES – January 13, 2026 & March 11, 2025

- Motion by Wright to approve the revised newly formatted minutes from January 13, 2026, Second by Hopp. Vote: All Ayes | Motion Carried.
- Motion made by Neumann to approve the Board Meeting Minutes from March 11, 2025, with two corrections, Second by Kengel. Vote: All Ayes | Motion Carried.

III. APPROVAL OF PREPAID VOUCHERS

- Motion by Wright to approve prepaid vouchers. Second by Hopp. Vote: All Ayes | Motion Carried.

IV. FINANCIAL REPORTS

- Kengel left the meeting from 10:20AM to 10:29AM to accept tax payments.

- Capital 5-year plan brought up again for the Fire Department. Too late to put Headlee on ballot for May. Can work toward getting on ballot for August. Motion made by Dunning to establish a volunteer committee to investigate how best to support Fire Department needs. Second by Neumann. Vote: All Ayes | Motion Carried.

Volunteers: Whitney Joyce and Carla Mercer.

- Motion by Wright to approve the Treasurer's Report as presented. Second by Hopp. Vote: All Ayes | Motion Carried.

#### V. DEPARTMENT REPORTS

- Assessing: Nothing to report.
- Fire Department: January 2025 – 5 runs; 1 Fire and 4 EMS.
- Liquor Inspector: 3 January inspections completed.
- Zoning Administrator: One permit issued for a 32 sq. foot outdoor sign.
- Zoning Enforcement: No recent report; follow up planned.

#### VI. COMMITTEES, COMMISSIONS & BOARDS

- Board of Review: Training scheduled for Feb 18. BOR scheduled for March 9 & 11th.
- Planning Commission: Met 2/9/26. Dates set & elected officers.
- ZBA: Nothing to report.
- Reading & Media Center: Received book donations. North End mini book box roof leaking. Cheryl to contact Ken.
- Parks & Recreation: Meeting in March.
- Historical Society: Recent events; upcoming events scheduled.
- Technology Committee: 50 people responded to poll number 3.

#### VII. NEW BUSINESS

- Budget development continues; utility categories made more granular.
- Kengel motioned to continue the 2-year contract, accept the annual tax resolutions and proceed with invoicing for the 26-summer tax collection for both CASD and COOR. Second, Neumann. Vote: All Ayes | Motion Carried.
- Election Disaster Recovery Plan presented. Election inspectors to be trained in April.
- Clerk and Deputy Plus statutory and non-statutory expanded duties reviewed. Motion made by Dunning to accept new proposed salary for clerk and hours for deputy. Second by Hopp. Roll Call Vote: Neumann; Naye, Hopp; Aye, Wright; Aye, Dunning; Aye, Kengel; Nay. | Motion Carried.
- Motion made by Neuman to rescind previous motion to accept clerk salary and deputy hours. Second Dunning. Roll Call Vote: Neumann; Aye, Hopp; Aye, Wright; Aye, Dunning; Aye, Kengel; Aye. All Ayes | Motion Carried.
- Officer salary resolutions to be reviewed at the next board meeting.

- Motion made by Neuman to accept an exterminator contract for a one-time charge of \$326.00 and recurring fee of \$95.99 per month. Second Dunning. Vote: All Ayes | Motion Carried.

PUBLIC COMMENT: Open 12:04PM – Closed 12:04PM. None.

ADJOURNMENT

Meeting adjourned at 12:05PM.

Next meeting: March 10, 2026, at 10 AM – Lovells Township Hall.

Respectfully submitted,

Janet L. Dunning

Lovells Township Clerk