

Lovells Township Board Special Meeting Minutes APPROVED

(Prepared in accordance with Michigan Law (OMA) and MTA Best Practices)

March 31, 2026 Time: 10:00 AM Location: Lovells Township Hall

CALL TO ORDER

Meeting called to order at: 10:00 AM by Supervisor Wright and the Pledge of Allegiance was recited.

ROLL CALL

- ✓ Supervisor Wright
- ✓ Clerk Dunning
- ✓ Treasurer Kengel
- ✓ Trustee Hopp
- ✓ Trustee Neumann
- ✓ Members Absent – None

OLD BUSINESS

BUDGETS

Budget Amendments:

Item: Lovells Township – Motion to Amend General Fund Fiscal Year 2025-2026

Supervisor Wright moved and Trustee Hopp 2nd that (11) of the General Budget line items would be increased within the Fiscal Year 2025-2026 General Fund Budget by **\$24,481.80**.

A roll call vote was taken: Dunning; Yes | Hopp; Yes | Kengel; Yes | Wright; Yes | Neumann; Yes

Motion Carried

Item: Lovells Township – Motion to Amend Liquor Fund Fiscal Year 2025-2026

Supervisor Wright moved and Trustee Hopp 2nd that (2) of the line items would be increased within the Fiscal Year 2025-2026 **Liquor Fund Budget** by **\$99.65**.

A roll call vote was taken: Dunning; Yes | Hopp; Yes | Kengel; Yes | Wright; Yes | Neumann; Yes

Motion Carried

Item: Lovells Township – Motion to Amend Fire Fund Fiscal Year 2025-2026

Supervisor Wright moved and Clerk Dunning 2nd that (3) of the line items would be increased within the Fiscal Year 2025-2026 **Fire Fund Budget** by **\$1,318.00**.

A roll call vote was taken: Dunning; Yes | Hopp; Yes | Kengel; Yes | Wright; Yes | Neumann; Yes

Motion Carried

Item: Lovells Township – Motion to Amend Landfill Fund Fiscal Year 2025-2026

Supervisor Wright moved and Clerk Dunning 2nd that (1) of the line items would be increased within the Fiscal Year 2025-2026 **Landfill Fund Budget** by **\$1,470.93**.

A roll call vote was taken: Dunning; Yes | Hopp; Yes | Kengel; Yes | Wright; Yes | Neumann; Yes

Motion Carried

Budget Resolutions:

Resolution No. 2026-3-31-BC to Close out FY 2025-26 Budgets

The Lovells Township Board adopted balanced budgets for FY 2026-2027 for General, Liquor, Fire and Landfill Funds.

Resolution No. 2026-3-31-BO to open FY 2026-27 Budgets

The Lovells Township Board adopted and opened budgets for FY 2026-2027 for General, Liquor, Fire and Landfill Funds. This resolution all allows the Supervisor to increase or decrease a budget line item up to \$500.00.

Supervisor Wright moved and Trustee Neumann 2nd that the 2026-27 budgets and resolutions of Lovells Township are adopted. An affidavit will be signed and posted by the Clerk with Resolutions and Motions to Amend on April 1, 2026.

NEW BUSINESS

INSURANCE

Michigan Municipal Underwriters of West Michigan

Treasurer Kengel moved and Supervisor Wright 2nd to accept the proposal from Michigan Municipal Underwriters for 2026-27 insurance premium in the amount of \$24,827.00.

A verbal vote was taken: Ayes; All, opposed; None, Motion Carried.

PAYROLL WAGE SCHEDULE

Treasurer Kengel moved and Supervisor Wright 2nd motion to remove the per diem of \$136.84 for all elected board members, add STR Administrator for an hourly wage of \$34.93, and accept the Lovells Township Payroll Wage Schedule effective on 4/1/26, to be paid out starting with May 1 payroll processing for April pay.

A verbal vote was taken: Ayes; All, opposed; None, Motion Carried.

VC3 IT SUPPORT

Trustee Neumann moved and Trustee Hopp 2nd to terminate VC3 contract in the amount of \$3,083.00.

Dunning; Yes | Hopp; Yes | Kengel; Yes | **Wright; No** | Neumann; Yes, Ayes; 4 | **Nays; 1** | **Motion Carried**

LOVELLS TOWNSHIP ELECTION RECEIVING BOARD

Trustee Neumann moved and Trustee Hopp 2nd to adopt resolution creating a receiving board and appointing qualified election inspectors Melanie Cragg and Karen Hepburn to serve as the Receiving Board for all (3) elections in 2026.

PUBLIC COMMENT

Public comment opened at: 11:43 AM

Topics (no names or opinions recorded per MTA best practice):

- ✓ Easement Follow Up & STR Experience
- ✓ MCL & MTA Law - Decorum
- ✓ Team Work
- ✓ Rumor Clarification & Clerk/Deputy Clerk Responsibilities
- ✓ Code of Ethics & Salaries

Public comment closed at: 12:02 PM

ADJOURNMENT

Motion to adjourn by Trustee Neumann

Meeting adjourned at: 12:02 PM

CERTIFICATION

I certify these notes accurately reflect the actions taken by the Township Board.

Clerk Signature: *Janet L. Dunning* Date: April 14, 2026