

# Lovells Township Board Meeting Minutes

## Approved

(Prepared in accordance with Michigan Law (OMA) and MTA Best Practices)

Date: April 14, 2026 Time: 10:00AM Location: Lovells Township Hall

### CALL TO ORDER

The regular meeting of the Lovells Township Board was called to order at 10:00 AM by Supervisor Wright, who served as Chair. The Pledge of Allegiance was recited.

### ROLL CALL

Members Present:

- ✓ Supervisor Wright
- ✓ Clerk Dunning
- ✓ Treasurer Kengel
- ✓ Trustee Hopp
- ✓ Trustee Neumann

Members Absent: None

A quorum was present.

### APPROVAL OF PREVIOUS MINUTES

#### March 10, 2026

Motion by Trustee Neumann, seconded by Trustee Hopp to approve the March 10, 2026, meeting minutes as presented, with corrections.

Voice Vote: All Ayes; Opposed; None | **Motion Carried**

#### March 24, 2026

Motion by Trustee Neumann, seconded by Trustee Hop to approve the March 24, 2026 meeting minutes with one correction.

Voice Vote: All Ayes; Opposed; None | **Motion Carried**

**March 31, 2026**

Motion by Supervisor Wright, seconded by Trustee Neumann to approve the March 31, 2026, meeting minutes as presented.

Voice Vote: All Ayes; Opposed; None | **Motion Carried**

## FINANCIAL REPORTS

### **Clerk – Prepaid Vouchers**

Motion by Trustee Neumann, seconded by Trustee Hopp to approve prepaid vouchers with one correction.

Voice Vote: All Ayes; Opposed; None | **Motion Carried**

### **Treasurer – Monthly Treasurers Report**

Motion by Clerk Dunning, seconded by Supervisor Wright to accept the March Treasurers Report as presented.

Voice Vote: All Ayes; Opposed; None | **Motion Carried**

## COMMITTEE REPORTS

**Assessing:** Nothing to report

**Fire Department:** The Fire Department reported four (4) total responses: one (1) fire and three (3) medical calls. The department responded to a rollover incident during a storm and secured two propane tanks. Discussion items included dual-duty incompatibility, staffing structure, recruitment considerations, officer compensation topics, and grant opportunities. No Board action was taken

**Liquor:** three (3) inspections were completed during March.

**Zoning Administration:** One (1) permit was issued

**Zoning Enforcement:** One application was submitted.

**Planning Commission:** Moving forward with a rezoning application presented at meeting regarding a cell tower on Bald Hill. Next steps public hearing.

**Zoning Board of Appeals:** Received appeal on April 9, 2026 regarding replace of dwelling in the green belt district.

**Library/Media:** Repairs are underway on the box located on the north end of the building.

**Parks & Recreation:** The March meeting was cancelled due to weather conditions. Park cleanup planning and flag replacement were discussed.

**Historical Society:** The Leaky Wader event is scheduled for April 25, 2026.

**Technology:** A proposal was received from an IT service provider. Additional research is required.

## OLD BUSINESS

### IT Support

Cutting Edge Computers conducted an on-site visit at the Township Hall on April 8, 2026. A technology walkthrough was completed with the Clerk; Township needs were discussed, and a written quote was provided.

Board discussion addressed vendor vetting, the absence of a formal RFP, installation of remote support prior to Board authorization, pricing time limits, and the need for comparative bids. The Clerk reported that the vendor is currently used by multiple townships and has experience supporting election equipment.

Motion by Clerk Dunning, seconded by Trustee Hopp to approve the quote from Cutting Edge Computers for IT Support in the amount of \$1,002.34.

Roll Call Vote: Dunning; Yes, Hopp; Yes, **Kengel; No, Neumann; No, Wright No.**

**Motion Failed** (No action taken by Board to find IT support). No contracted support in place for May 5<sup>th</sup> election.

## NEW BUSINESS

### Decorum Policy

Motion by Clerk Dunning, seconded by Trustee Hopp, to adopt a Decorum Policy for Lovells Township Meetings.

Roll Call Vote: Dunning; Yes, Hopp; Yes, **Wright; No, Kengel; No, Neumann, No; Motion Failed**

### Short-Term Rental (STR) License

An application for a Short-Term Rental license was reviewed for completeness.

Motion by Treasurer Kengel, seconded by Trustee Neumann to approve the STR license application. Supervisor Wright abstained due to serving as acting STR Administrator.

A roll call vote was taken: Dunning; Yes, Hopp; Yes, **Wright; Abstain**, Neumann; Yes

### Motion Carried

### Maintenance Rate:

Clerk Dunning proposed that the maintenance hourly rate be raised from \$15.07 per hour to \$20.00 per hour to help with expense associated with using provider's equipment.

Motion by Trustee Neumann, seconded by Supervisor Wright to increase maintenance hourly rate to \$20.00 per hour effective April 1, 2026.

Ayes; All, Opposed; None. **Motion Carried.**

### Informational Items:

**Narcan:** Placement planned for exterior 24-hour access; maintenance assigned.

**Budget Handout:** Provided for informational purpose

**Election Reimbursement:** Line items require adjustment to accurately reflect expenditures. The Clerk will work with the Township CPA to correct allocations

## PUBLIC COMMENT

Public comment opened at: 11:45 AM

Topics included (no names or opinions recorded per MTA best practice):

- ✓ Crawford County Sheriff's Office 2025 Report
- ✓ Crossroads Park use
- ✓ Meeting minutes and agendas
- ✓ Board Meeting Supporting Documentation
- ✓ New Business/Old Business
- ✓ Recording/Website
- ✓ STR status

Public comment closed at: 12:22PM

## ADJOURNMENT

Motion by Trustee Neumann, seconded by Trustee Hopp to adjourn.

The meeting adjourned at: 12:22PM

## CERTIFICATION

I certify these notes accurately reflect the actions taken by the Township Board.

Clerk Signature: \_\_\_\_\_ Date: May 12, 2026