

# Lovells Township Board Meeting Minutes

## Approved

(Prepared in accordance with Michigan Law (OMA) and MTA Best Practices) Date: May 12, 2026

Time: 10:00AM Location: Lovells Township Hall

### CALL TO ORDER

The regular meeting of the Lovells Township Board was called to order at 10:00 AM by Supervisor Wright, who served as Chair. The Pledge of Allegiance was recited.

### ROLL CALL

Members Present:

- Supervisor Wright
- Clerk Dunning
- Treasurer Kengel
- Trustee Hopp
- Trustee Neumann

Members Absent: None A quorum was present.

### READING OF RULES FOR PUBLIC COMMENT APPROVAL OF AGENDA

Motion to approve the agenda as presented or with amendments. Motion by Trustee Neumann, supported by Supervisor Wright. Ayes; All | Opposed; None | Motion Carried.

### PUBLIC COMMENT (Limited to 3 minutes per person-agenda topics only)

Opened at 10:03 am

Closed at 10:05 am

## APPROVAL OF PREVIOUS MINUTES

**April 14, 2026**

Motion by Trustee Neumann, seconded by Supervisor Wright to approve the April 14, 2026, meeting minutes as presented, with one correction.

Voice Vote: All Ayes; Opposed; None | **Motion Carried**

## FINANCIAL REPORTS

a. April 2026 Prepaid Bills and disbursements for approval

Motion by Trustee Neumann, seconded by Trustee Hopp to approve prepaid vouchers with one correction to the direct deposit paycheck information. Voice Vote: All Ayes; Opposed; None |

**Motion Carried** b. Treasurer – Monthly Treasurers Report

Supervisor Wright motioned to accept the April Treasurers Report as presented. c.

Budget vs Actuals Fiscal Year 2026-2027 – Presented as is.

## COMMITTEE REPORTS

**Assessing:** Nothing to report

**Fire Department:** The Fire Department reported three (3) total responses: two (2) fire and one (1) medical call.

**Liquor:** three (3) inspections were completed for April.

**Zoning Administration:** Two (2) permits were issued. One 12 x 14 new covered porch; one 16 x 20 new carport.

**Ordinance Enforcement:** Letter from township and memo from Bila to go out to commercial property owner. Supervisor received several complaints in varying degrees of progress and is following up on the explosion site.

**STR Administrator:** Some STR's are up for sale and two STR's granted or not granted in past have gone to foreclosure.

**Planning Commission:** Public hearing on Thursday, May 21, 2026.

**Zoning Board of Appeals:** Owner of a parcel has agreed to remove a 24 x 32-foot garage at his expense.

**Library/Media:** Repairs completed; now have two functional boxes.

**Parks & Recreation:** General winter trash clean-up completed. Need volunteers to accomplish additional work. Sand delivered to Douglas playground. Next meeting May18, at 5:30 pm.

**Historical Society:** Leaky Wader event was a success. Raffle tickets available to sell for Upland event. Museums are open and ready for visits. Workshops set up for Summer Life Series. Trout Unlimited Youth Program is ready to go. Next meeting June 1<sup>st</sup> at 3:30 pm.

**Technology:** Next poll on parks & recreation to be up by end of week.

**Fire/EMS Grant:** Unable to complete State Farm Grant due to Elections. Working on new grant from State of Michigan for reimbursable expenses made after October of 2025. Grant paperwork due on June 16, 2026. Working with grant writer to complete. Meeting held with Fire Chief who is working on an inventory assessment. Continue to look for volunteers to help support grant efforts.

## OLD BUSINESS

- a. IT Support Bids – Motion by Supervisor Wright, supported by Treasurer Kengel to review and vote at next June’s Board Meeting. Voice Vote: Ayes; All | Opposed; None | **Motion Carried.** A request was made by public to create a set of requirements and send out formal RFQ (Request for Quotation)
- b. Fire Department by Laws & Acting Lieutenant. – Request made by Trustee Neumann, supported by Supervisor Wright to table.

## NEW BUSINESS – SPECIAL USE PERMITS; SHORT TERM RENTAL USE REVOCATIONS

- a. Open Public Hearing at 10:55 am ○ Six Special Use Permits for Short term rental revocations discussed.
    - Four returned – not renting; two not returned and will be automatically revoked. b.
- Close Public Hearing at 11:03 am.

## INFORMATIONAL

- a. Election Update
- b. Roof Top Incident
- c. Lovells Township Tree Recommendation/Bids
- d. Littering Complaints

## PUBLIC COMMENT (Limited to 3 minutes per person)

- a. Opened at: 11:23 am
- b. Closed at 11:32 am

Topics included (no names or opinions recorded per MTA best practice):

- Agenda Posting
- IT Support
- Fire Department Pay  Abandoned Foundation

## ADJOURNMENT

Motion by Trustee Hopp, seconded by Supervisor Wright to adjourn.

The meeting adjourned at: 12:22PM

## CERTIFICATION

I certify these notes accurately reflect the actions taken by the Township Board.

Clerk Signature: *Jane L. Dunning* Date: June 9, 2026