



LOVELLS TOWNSHIP BOARD

Regular Board Meeting Minutes – Draft/Unapproved

August 11, 2026

Location: Lovells Township Hall **Time:** 10:00AM

Call to Order

The meeting was called to order by Richard Wright, and the Pledge of Allegiance was recited.

Roll Call

Present: Richard Wright, Janet Dunning, Tamara Kengel, Cheryl Hopp, Gary Neumann

A quorum was present.

Approval of Agenda

Motion: Gary Neumann moved to approve the agenda. **Support:** Cheryl Hopp. **Vote:** Motion carried unanimously.

Public Comment (Agenda Items)

Public comment opened and closed with no substantive comments recorded.

Approval of Minutes

July 14, 2026, Regular Board Meeting Minutes

Correction noted: Item 14B should read Zoning.

Motion: Janet Dunning moved to approve the July 14, 2026, meeting minutes as corrected. **Support:** Gary Neumann. **Vote:** Motion carried.

Bills Payable

Bills were reviewed.

Motion: Gary Neumann moved to approve payment of bills as presented. **Support:** Cheryl Hopp. **Vote:** Motion carried unanimously.

Treasurer's Report

Treasurer's report presented and received.

Budget vs. Actual Reports

General Fund, Liquor Fund, Fire Fund, and Landfill Fund reports reviewed for informational purposes. No action taken.

Committee and Department Reports

Board of Review

No July appeals or requests.

Fire/EMS Department

Chief's report presented.

- July activity: 1 fire run and 8 medical runs (9 total runs).
- National Guard training activities discussed.
- Staffing and officer vacancies reviewed.
- Proposed bylaw revisions allowing temporary dual officer assignments during vacancies were presented.

Fire Department Bylaws Amendment

Motion: Gary Neumann moved that the Township Board approve and adopt the Lovells Township Fire/EMS Department Bylaws as amended, allowing temporary dual officer assignments when qualified personnel are unavailable. **Support:** Cheryl Hopp. **Vote:** Motion carried unanimously.

Additional discussion included recruitment efforts, emergency address signs, bridge construction impacts on emergency response times, and public safety reminders.

Liquor Inspector Report

Three liquor inspections were completed.

Zoning Report

Three permits were issued:

- 36' x 48' pole barn
- 4' x 8' deck addition
- 30' x 40' new home

Zoning Enforcement

Ongoing code enforcement and property cleanup efforts discussed.

Planning Commission

Rezoning application process reviewed. Future Planning Commission discussion anticipated.

Library Report

Book exchange boxes continue to be heavily used.

Parks and Recreation

Park pavilion construction completed. Grand opening scheduled for August 14, 2026, from 4:00 p.m. to 7:00 p.m.

Historical Society

Life in Lovells project continues. Poor attendance noted at recent painting event.

Technology Report

Website, technology support, and information management updates were provided.

Election Report

Deputy Clerk reported on election preparation, early voting participation, Election Day activities, equipment issues, and final turnout statistics.

- 265 total ballots cast.
- Voter turnout approximately 41.67%.
- Election materials successfully processed despite equipment challenges.

Old Business

Community CPR/AED/First Aid Training

Proposed community training class scheduled for September 24, 2026, 1-4PM.

CPR/AED Training Funding

Motion: Janet Dunning moved that Lovells Township pay \$15 per participant toward the cost of the CPR, AED, and First Aid training class on September 24, 2026, with participants paying the remaining amount. **Support:** Gary Neumann. **Vote:** Motion carried unanimously.

Rezoning Ordinance Amendment

After further review, it was determined that a zoning ordinance amendment was not necessary to create a rezoning application form.

Rezoning Ordinance Change

Motion: Richard Wright moved to reject the previously proposed rezoning ordinance amendment. **Support:** Gary Neumann. **Vote:** Motion carried unanimously.

Township Hall and Fire Hall Roof Replacement

Board reviewed roofing proposals comparing standing seam metal roofing and architectural shingles.

Roofing Material Selection

Roll call vote conducted regarding installation of architectural shingles.

- Cheryl Hopp – Yes
- Richard Wright – Yes
- Tamara Kengel – Yes
- Gary Neumann – Yes
- Janet Dunning – Yes

Motion carried.

Award of Roof Replacement Contract

Motion: Tamara Kengel moved to authorize Best Value Roofing to proceed with replacement of the Township Hall and Fire Hall roofs utilizing the approved shingle system. **Support:** Gary Neumann. **Vote:** Motion carried.

Transfer Station Signage

Updated transfer station signage was discussed to clarify acceptable materials and attendant authority.

New Transfer Station Signs

Motion: Gary Neumann moved to authorize production and installation of updated transfer station signs.

Support: Cheryl Hopp. **Vote:** Motion carried unanimously.

Landfill Expansion Project

Board members received informational materials regarding the landfill expansion process and upcoming public hearing requirements. No action taken.

Town Hall Meeting

Q&A type meeting in the evening hours.

Public Comment

Public comments included:

- Transfer station safety concerns involving wasp nests.
- Household light bulb recycling opportunities.
- Library hours posting.
- Transfer station enforcement and security concerns.
- Crawford County solid waste planning survey.
- Snow Track development concerns.

Board discussion followed regarding transfer station cameras, enforcement options, and future planning considerations.

Adjournment

Motion: Gary Neumann moved to adjourn. **Support:** Cheryl Hopp. **Vote:** Motion carried.

The meeting adjourned at approximately 11:48 a.m.

Respectfully submitted,

Janet Dunning, Clerk Lovells Township