LOVELLS TOWNSHIP BOARD

Regular Board Meeting Minutes - Unapproved

Date: November 10, 2026 Time: 10:00AM
Location: Lovells Township Hall

Call to Order

The meeting was called to order by the Supervisor followed by the Pledge of Allegiance.

Roll Call

Richard Wright, Janet Dunning, Tamara Kengel, Cheryl Hopp, and Gary Neumann were present. A quorum was declared.

Approval of Agenda

Motion by Richard Wright and supported by Gary Neumann to approve the agenda as amended to include Holiday Hours under Informational Items/New Business.

Motion carried.

Public Comment (Agenda Items Only)

Public comment was received regarding:

- Ring doorbell/security camera usage.
- Proposed Township cell phone purchase.
- Security and privacy concerns.

Approval of Minutes

Motion by Richard Wright and supported by Gary Neumann to approve the October 13, 2026, Regular Board Meeting Minutes with one correction: reference to "Old M-612" corrected to "Old 612."

Motion carried.

Financial Reports and Bill Approval

The Board reviewed monthly financial reports and bills.

Discussion included:

- QuickBooks Online cost.
- Auto CPR equipment reimbursement from the Fire Department.
- Utility bill allocations.
- Budget versus actual reporting and account tracking.

Motion by Gary Neumann and supported by Cheryl Hopp to approve financial reports and payment of bills.

Motion carried.

Treasurer's Report

The Treasurer's report was presented and received. Discussion included deposits and budget tracking.

Department and Committee Reports

Assessor/Board of Review

Board of Review scheduled for December 13, 2026.

Fire Department

Reported two EMS runs during October.

Liquor Inspection

Three liquor inspections were completed for October.

Zoning Administration

Three permits were reported:

- Pole barn
- Porch construction

- Garage addition/new home permit activity

Zoning complaint activity continues.

Zoning Board of Appeals

No report.

Planning Commission

The Planning Commission continues to work on zoning and ordinance updates, including discussions related to data centers and related development issues. Work session scheduled for November 16 at 5:00 p.m.

Library Report

The October meeting was canceled due to member availability. Next meeting scheduled for March. Seasonal decorating and building winterization activities were discussed.

Historical Society

Reported successful Upland Event with approximately 70 participants. Planning underway for 2027 programming.

Technology Committee

No report.

Fire/EMS Grants

No report.

Election Report

The Election Chair reported:

- 435 of 641 registered voters participated.
- The turnout was approximately 67.9%.
- Positive performance by election inspectors.
- Continued issues with the voting tabulator despite recent service.

- New shredder purchased within the election budget.
- Security assistance was provided during election night.

Supervisor's Report

No Supervisor updates.

Correspondence

Correspondence regarding the Ring doorbell system and Township cell phone usage was discussed.

The Clerk explained:

- The Ring device is used primarily as a notification tool.
- No subscription service or recording retention is maintained.
- A Township-owned authentication device/phone was proposed for election and Township business purposes.

Board and public discussion followed privacy, FOIA implications, and alternatives for two-factor authentication.

Old Business

Snow Plowing Contract

Motion by Richard Wright and supported by Tamara Kengel to approve hiring **Larry Baker** as the Township Snowplow contractor for the 2026-2027 season.

Contract terms:

- Seasonal amount: $2,800
- Additional equipment rate: $150/hour

Motion carried.

New Business

Drug and Alcohol Policy Resolution

Proposed Drug and Alcohol Policy reviewed.

Questions were raised regarding:

- Applicability to elected officials.
- Enforcement procedures.
- Legal review requirements.

Board directed that the resolution be reviewed by legal counsel before further action.

No action was taken.

Fire Department Reimbursements and Wage Revisions

Item tabled pending attendance and information from Fire Department leadership.

Tabled.

2026 L-4029 Tax Rate Resolution

Motion by Gary Neumann and supported by Cheryl Hopp to adopt the Lovells Township L-4029 mileage rates and Transfer Station Special Assessment District (SAD) amount for the 2026 winter tax roll.

Motion carried.

Informational Items

AED Invoice Correction

The Board notified that an AED invoice originally expected at $25 was corrected and reissued appropriately.

Per Diem and Travel Compensation Resolution

The Board reviewed proposed revisions to the 2014 compensation resolution. Members were asked to review and return comments for future consideration.

Holiday Hours

Motion by Gary Neumann and supported by Cheryl Hopp to approve Township holiday office hours:

- Thanksgiving closure beginning November 25 at noon through December 1.
- Christmas/New Year closure December 18 through January 5.
- The Treasurer's Office opens December 30 from 9:00 a.m. to 3:00 p.m.

Motion carried.

Public Comment

Public comment included:

- Fire Department staffing concerns and long-term service sustainability.
- Availability of food bank and senior services within the Township.
- Communication methods for residents without internet access.
- Community outreach opportunities.
- Election equipment reliability concerns.

Adjournment

Public comment closed, and the meeting adjourned.

Respectfully submitted,

Janet L. Dunning, Lovells Township Clerk